

Regular Meeting of the Finance Committee
Held in the Conference Room at City Hall
Thursday, March 3, 2016

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 15-56.

ROLL CALL

The meeting convened at 8:01 a.m. with Chairman Grant presiding and Councilors Henderson, Sandoval, and Perry being present.

Staff present: Janice Self, Louis Najar, Kevin Dillon, Monica Garcia, Martha Morales, Toni Reeves, Deanna Garcia, Steve Polasek, Bill Morris and Dennis Kintigh.

Guests present: Larry Connolly, Chris Garner, Cla Avery, Jim Matteucci and Barbara Gomez.

APPROVAL OF AGENDA

Councilor Sandoval moved to approve the March 3, 2016 Finance Committee Meeting Agenda as presented. Councilor Henderson was the second. A voice vote was unanimous and the motion passed.

APPROVAL OF MINUTES

Councilor Sandoval moved to approve the minutes of the February 4, 2016 regular Finance Committee meeting as presented. Councilor Henderson was the second. A voice vote was unanimous and the motion passed.

ACTION ITEMS

Audited Financial Statements for FY Ending June 30, 2015. Chris Garner with AXIOM Certified Public Accountants discussed the results of the City's Audit for FY ending June 30, 2015. Councilor Perry moved to send to full City Council approval of the Audited Financial Statements for FY Ending June 30, 2015. Councilor Sandoval was the second. A voice vote was unanimous and the motion passed.

Lodgers' Tax Request – 6th Annual Xcel Energy Tour de Ocho Millas. Mrs. Self presented the 6th Annual Xcel Energy Tour de Ocho Millas Lodgers' Tax Request in the amount of \$2,825. The Occupancy Tax Board recommended funding in the amount of up to \$2,825. Barbara Gomez shared history about the event and plans for the event. Councilor Sandoval moved to send to full City Council approval of funding in the amount of \$2,000 for the event. Councilor Perry was the second. A voice vote was 3-1 with Councilor Henderson voting no and the motion passed.

Lodgers' Tax Request – 2016 Roswell Hike it! & Spike it! 4-on-4 Charity Flag Football Tournament. Mrs. Self presented the Hike it! & Spike it! 4-on-4 Charity Flag Football Tournament Lodgers' Tax Request in the amount of \$20,000. The Occupancy Tax Board recommended funding in the amount of up to \$20,000 on a reimbursement basis. Cla Avery shared history about the event. Councilor Perry moved to send to full City Council approval of funding in the amount of \$20,000. Councilor Henderson was the second. A voice vote was unanimous and the motion passed.

Resolution 16-19 Budget Amendment - OT at ENMSF from Lodgers' Tax Fund. Ms. Garcia discussed Resolution 16-19 budget amendment in the amount of \$14,170 from the Lodgers' Tax Reserves for the overtime of police presence at the Eastern New Mexico State Fair. The overtime is an allowable expense of Lodgers' Tax Funds. Councilor Perry moved to send to full City Council approval of Resolution 16-19 budget amendment in the amount of \$11,170 for the overtime of police presence at the ENMSF. Councilor Sandoval was the second. A voice vote was unanimous and the motion passed.

Resolution 16-20 Budget Amendment - Landfill Cell #4 for Gross Receipts Tax. Ms. Garcia discussed Resolution 16-20 budget amendment in the amount of \$107,938 from the Solid Waste – Landfill Capital Outlay/Improvements to pay for the Gross Receipts Tax that was not included in the purchase order for the Cell #4 project. Councilor Perry moved to send to full City Council approval of Resolution 16-20. Councilor Sandoval was the second. A voice vote was unanimous and the motion passed.

Resolution 16-21 Budget Amendment – 2016 UFO Festival. Ms. Garcia discussed Resolution 16-21 budget amendment in the amount of \$80,000 from the Lodgers' Tax Reserves for the 2016 UFO Festival. The City Council at the February 11, 2016 approved the funding for the event. Councilor Henderson moved to send to full City Council approval of Resolution 16-21. Councilor Perry was the second. A voice vote was unanimous and the motion passed.

Resolution 16-22 FY2016 Mid-Year Budget Amendment. Mr. Polasek discussed Resolution 16-22 FY2016 Mid-Year Budget Amendment. Councilor Perry moved to send to full City Council approval of Resolution 16-22. Councilor Henderson was the second. A voice vote was unanimous and the motion passed.

FOR THE RECORD: Councilor Sandoval left the meeting at 9:29 a.m.

Entry Way Signs Designs

Bill Morris presented the three designs of the entry way signs and discussed the lighting that will be installed in each. After further discussion of the placement of each sign design for the total of five signs, Councilor Perry moved to send to full City Council approval of the Entry Way signs' designs with the placements as discussed. Councilor Henderson was the second. A voice vote was unanimous and the motion passed with Councilor Sandoval being absent.

ADJOURN

The meeting adjourned at 9:41 a.m.